



Delegate Instructions for Shipping Artwork

January 30, 2011 is the deadline for all accepted paintings to be into NVWS hands. NVWS has to get them framed! Shipping address:

Ed Hoag
3300 Calle De Corrida
Las Vegas, NV 89102-3902
702-873-5880 or edmjhoag@cox.net

Before You Ship - Delegate Checklist:

1. Artist is a current member of your society.
2. Artwork is original and completed in the last two years.
3. Artwork is watermedia on paper or yupo as per prospectus.
4. Artwork hasn't been shown in any WFWS, national or international exhibition.
5. Check size limitations:
 - Maximum outside dimension of mat is 32" x 40"
 - Minimum image size is 10" x 14"
 - Minimum mat width is 3½"
 - Outside dimension of mat is in whole inches – NO FRACTIONS
6. Artwork is matted with a single white or off white mat (no grey or beige)
7. Artwork is backed with 3/16th inch foamcore
8. Artwork, mat and foamcore are protected inside a resealable plastic sleeve
9. A label should be placed on the right front corner of the painting on the plastic sleeve
 - and should have the following:
 - The artist's name
 - The name of the painting
 - The artist's telephone number
 - The artist's email address
 - The outside dimensions of the mat H" x W"
10. An envelope inside the plastic sleeve should contain:
 - The \$40.00 handling fee – make check payable to NVWS

Safely package your artwork (Airfloat Systems are highly recommended) and ship with a company that has tracking capabilities. Let Ed know the tracking number and when it should arrive.

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